



Football Committee – Terms of Reference

1. Introduction

To assist in the execution of the Company's strategy, the ARLC VIC Limited Board of Directors has established a Football Committee.

These Terms of Reference will govern the roles, responsibilities, composition and membership of the Committee.

The Terms of Reference were adopted by the Board on 15 July 2015, and will be reviewed annually and further revised by the Board as required.

2. Purpose and Role

The purpose of the Football Committee is to assist the Board in fulfilling its strategic responsibilities as they relate to football operations.

The primary role of the Committee is to act in an advisory capacity on matters that may include, but are not necessarily limited to, the following:

- Reviewing and providing feedback where necessary on competition rules and regulations
- Providing advice on competition structure and fixture
- Assisting in development of operational policies
- Reviewing and providing feedback where necessary on aspects of the Operations Manual
- Assisting in ensuring compliance with national policies such as the Laws of the Game, the Code of Conduct, player registration and clearances, etc.
- Reviewing proposals that relate to any football competition or program
- Assisting and providing advice on player pathway and representative programs
- Assisting and providing advice on grassroots promotion and recruitment for playing and non-playing roles
- Providing advice on any commercial agreements and/or activities that may impact on football operations

3. Composition

The Football Committee will comprise representatives of the game's stakeholders as well as people with relevant experience and expertise.

The Committee shall include representatives from the following:

- one (1) representative from the VRL Referees Association;
- one (1) to two (2) representatives from affiliated clubs with senior teams
- one (1) to two (2) representatives from affiliated clubs with junior teams

- one (1) representative from affiliated clubs with female teams
- one (1) representative from NRL VIC's representative / high performance programs

Non-stakeholder representatives will be selected at the request of the Committee and/or at the General Manager's discretion with a view to obtaining a broad base of skills and backgrounds.

The Committee will be chaired by the General Manager or his nominee.

The members of the Committee will be selected annually by the General Manager following consultation with the Board, clubs and referees association.

4. Meetings

The Football Committee shall meet as frequently as required. Non-Committee members may attend meetings of the Committee at the invitation of the Chair of the Committee.

5. Agenda and Notice

The General Manager, or his nominee, will be responsible for drawing up the agenda (supported by any necessary explanatory documentation) and circulating it to the members of the Football Committee prior to each meeting.

The General Manager, or his nominee, must notify the members of the Committee of the date, time and location of the meetings as far as possible in advance, but not less than one week before the meeting.

6. Reporting

The Football Committee will undertake the responsibilities outlined in these Terms of Reference and will provide information to the General Manager as required.